

CHAPTER 1

GENERAL, ADMINISTRATIVE AND MISCELLANEOUS

DELEGATIONS

1-D. Tours of Duty

1. AUTHORITY. To schedule tours of duty which extend in whole or in part outside the regular business hours of 7:30 a.m. to 5:30 p.m. for specified employees, pursuant to Region V Order RV 3160.1 Change 1, November 1, 1985, Personnel - Alternative Work Schedules (AWS).
2. TO WHOM DELEGATED. Office and Division Director.
3. LIMITATIONS. The Regional Administrator
 - a. Reviews and approves or disapproves AWS requests for the Regional Administrator's staff, and Division and Office Directors.
 - b. Reviews and approves or disapproves Division and Office Director's requests for termination of the AWS program for their Division or Office.
4. REDELEGATION AUTHORITY. This authority may not be redelegated.
5. REFERENCES. EPA Pay Administration Manual.

NOTE: Previous Region V Number - 1-10-A; 1-1-A(10)a (9/82)

Delegation of Authority from the Regional Administrator